

How to Enroll in I-Power

I-Power is a new online system used by DHS to track employee training. All training will be recorded electronically from now on.

Step 1: Create a username and password if you do not already have one.

[Enterprise A&A Service - CI Logon \(iowa.gov\)](#)

(Note, if you have used any services through Iowa before, you might already have one.)

Enterprise A&A Sign Create An Account Forgot Password Forgot Id

DHS CCMIS Training Registry

Sign up now to get credentials you can use for Enterprise A&A enabled sites.

First Name:

Last Name:

Register

Help

What is A&A?
Report Issue to State Service Desk

Possibly have an account already?
Click here for a listing of all A&A enabled applications.
If you created an account for any of these applications you don't need to create a new account.

Important!

- You must have a valid email address.
- Your A&A Account ID may not contain profanity or special characters.
- You will be required to complete some Security Baseline Questions and Answers.

TJ8266 PFT002
You are looking at:
CI Logon

Additional Terms, Privacy & Warranty Information
Enterprise Authentication & Authorization - Common Interface

Version: 4.9.1
02/04 State of Iowa

Step 2: Log into the I-Power website using your username and password from step #1. Continue filling out information. <https://ccmis.dhs.state.ia.us/TrainingRegistry/TrainingRegistry/Public/>

Department of HUMAN SERVICES Professional Workforce REGISTRY Search Trainings LOGIN

I-PoWeR

Iowa's Early Childhood and School Age Professional Workforce Registry

Welcome!

Learn More

Sign In

Sign In Username (Registry ID)

Password

LOG IN

Don't have an account? [click here.](#)
Select [Create an Account.](#)
[Forgot Id/Password? click here.](#)
Select [Forgot Id/Password](#)
[Report Issue to State Service Desk](#)

Step 3: Select “an early learning or school age care program and role”

The screenshot shows the 'An Early Learning or School Age Care Program and Role' form. The header includes the Iowa Department of Human Services logo and 'Professional Workforce REGISTRY'. The user 'Lisa Montz' is logged in. The form title is 'An Early Learning or School Age Care Program and Role' with a subtitle 'Select Your Role and Business Information'. Under 'My role is', a dropdown menu is set to 'Employee'. Under 'I Work at', a search box contains 'Purple Bloom School', and a dropdown menu shows 'Purple Bloom School, LLC' with the address '2040 12TH AVE., JOHNSON (COUNTY), CORALVILLE, IOWA, 52241'. A 'Cannot find business' button is visible below the dropdown.

Step 4: Select “role” (watch Power Point Presentation for your Role) and “I work at” Purple Bloom School

The screenshot shows the 'Link to Role and Business Information' form. The header is the same as in Step 3. The form title is 'Link to Role and Business Information' with a subtitle 'I would like to link to'. There are three options, each with a 'Select' button: 'an early learning or school age care program and role' (blue button), 'a professional development provider and role' (purple button), and 'a different role' (green button).

Step 5: Upload your CPR/1st AID Certification and Mandatory Reporting Certificates.

Step 6: Add in all of your education that pertains to Early Childhood Education